



CANNON BUILDING
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DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Monday, May 12, 2015 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	June 9, 2015

MEMBERS PRESENT

Charles Robbins, Professional Member, President
Frank Beebe, Professional Member
James Anderson, Public Member
John Mills, Professional Member
Harold Caswell, Professional Member, Vice President

MEMBERS ABSENT

Craig Tenaro, Professional Member
John Brady, Public Member
Matthew Reilly, Professional Member
Sheila Littleton, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

James Permelia, NCC
Chuck Davidson, DPH

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:42 am.

REVIEW OF MINUTES

A motion was made by Mr. Beebe, seconded by Mr. Anderson, to approve the amended April 14, 2015 minutes. The motion carried unanimously.

UNFINISHED BUSINESS

Re-Review of Application

A motion was made by Mr. Mills, seconded by Mr. Caswell, to approve the reciprocity Master HVACR Restricted application for Kent Campbell. The motion carried unanimously.

NEW BUSINESS

Deliberate on Proposed Regulation

Rules and Regulations- adoption of IMC and IFC

Mr. Maloney reviewed the proposed regulation changes with the Board. Deliberations were completed and no written comments were received. A motion was made by Mr. Caswell, seconded by Mr. Mills, to approve the proposed regulation changes. The motion carried unanimously.

Review of Examination Applications

A motion was made by Mr. Caswell, seconded by Mr. Anderson, to approve Anthony Giliberto to take the Master HVACR Restricted Exam. The motion carried unanimously.

Review of Reciprocity Applications

A motion was made by Mr. Mills, seconded by Mr. Caswell, to table the Master HVACR application of Paul DeLong until the June 9th Board meeting. The Board wants to further review the reciprocity applications from New Jersey. The motion carried unanimously.

A motion was made by Mr. Mills, seconded by Mr. Caswell, to table the Master HVACR application of Kevin Talley until the June 9th Board meeting. The Board wants to further review the reciprocity applications from New Jersey. The motion carried unanimously.

A motion was made by Mr. Mills, seconded by Mr. Caswell, to table the Master HVACR application of David Walsifer until the June 9th Board meeting. The motion carried unanimously.

A motion was made by Mr. Mills, seconded by Mr. Caswell, to table the Master HVACR application of Bryon Aiello until the June 9th Board meeting. The Board wants to further review the reciprocity applications from New Jersey. The motion carried unanimously.

A motion was made by Mr. Caswell, seconded by Mr. Anderson, to table the Master Plumber application of Richard Floster. The Board is requesting submission of his W2's and/or Scheduled C's. The motion carried unanimously.

A motion was made by Mr. Mills, seconded by Mr. Caswell, to table the Master HVACR application of Michael Wilson until the June 9th Board meeting. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Caswell, seconded by Mr. Mills to ratify the applications of Randy Jones (Master Plumber), Joseph Engel (Master HVACR), James Charnesky (Master Plumber), Mark Elmer (Master HVACR), and Douglas Cornell (Master HVACR). The motion carried unanimously.

Review and Discussion of Consent Agreement-Gerard Pepeta

A motion was made by Mr. Mills, seconded by Mr. Beebe, to approve the Consent Agreement for Gerard Pepeta. The motion carried unanimously.

Elections

A motion was made by Mr. Mills, seconded by Mr. Caswell to maintain the current state of the offices. Mr. Robbins will remain President, Mr. Caswell will remain Vice President and Mr. Mills will remain Secretary. The motion carried unanimously.

Review and Signing of the Order
Adoption of the IMC and IFC

The Board reviewed the Order and signed it.

Complaint Status

34-15-14 Open
34-10-14 Closed
34-01-15 Open

Correspondence

Letter from Raymond Price Jr.

Mr. Price addressed a letter to the Board requesting that his HVAC license be reinstated. Mr. Price stated that because of him relocating in 2008 he did not receive his renewal for 2009. A motion was made by Mr. Caswell, seconded by Mr. Mills, requesting that Mr. Price reapply for his HVAC license. The motion carried unanimously.

OTHER BUSINESS BEFORE THE BOARD

Subcontractors- Sheet Metal

George Haggerty of New Castle inquired if the State of Delaware requires the following subcontractors (doing work for) of licensed HVACR contractors to be a licensed HVACR holder:

- Duct Fabricating Contractor
- Insulation Contractor
- Balancing Contractor
- Automatic Temperature Control Contractor
- Startup Contractor for large HVAC equipment

The Board advised that they do not have the authority to issue advisory opinions. However the Board's attorney suggested that he reference 24. Del .C §1802 (6), (7) and (8).

Consideration of NJ License- Robert McKeon

A motion was made by Mr. Robbins, seconded by Mr. Anderson to table the consideration of NJ license for further review until the June 9th, 2015 scheduled meeting. The motion carried unanimously.

PUBLIC COMMENT

NEXT SCHEDULED MEETING

The next board meeting will be held on June 9, 2015 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Beebe seconded Mr. Caswell, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:57 am.

Respectfully submitted,



LaTonya Brown
Administrative Specialist II